

OFFICE OF THE PRINCIPAL, GOVT. COLLEGE FOR WOMEN, AMBALA CITY
Internal Quality Assurance Cell
Minutes of the External Level (Quarterly) Meeting
(held on 12.12.2024)

In the Chair:

1. Dr. Khushila

Principal-cum-Chairperson

External Members

2. Dr. Anjali
3. Sh. Prem Chand Aggarwal
4. Ms. Shefu Chauhan
5. Ms. Visakha

Nominee from the Employer (Not Present)
Nominee from Local Society
Nominee from Industrialist
Alumnus (Not Present)

Internal Members:

6. Ms. Suman Sirohi
7. Ms. Nisha
8. Sh. Subhash Chander
9. Dr. Supriya Chopra
10. Sh. Vivek Kumar
11. Dr. Shiwali Sharma
12. Ms. Jyoti
13. Ms. Renu

Coordinator

Member

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Establishment

Student Nominee (Absent)

A quarterly meeting of the college IQAC was held in the office of the worthy Principal-cum-Chairperson at 1.00 p.m. today i.e. 12.12.2024. The IQAC coordinator welcomed all the members present on the occasion and readout the minutes of the previous meeting held on 27.07.2024. She also briefed about the action taken on the suggestions made by the members during that meeting, which are as follow-

1. Organisation of one day workshop on cosmetology on 07.09.2024.
2. Extension lecture on **Filing GST Return** in joint collaboration with the ED Cell & Commerce Department of the college on 09.09.2024.
3. Celebration of **Hindi Pakhwada** w.e.f. 07-14 September, 2024.
4. Organisation of **Motivational Lecture** by the Women Development Cell on 25.10.2024.
5. Organisation of **Diwali Mela** by the ED Cell on 26.10.2024. The students exhibited various self-made/readymade items like eatables, clothing, decorative and fun games etc. for sale and showcased their skills/potential aimed at financial independence in future.
6. Preparation and implementation of monthly activity calendar for the session 2024-25 by the conveners of the various co-curricular committees for the growth and all round development of the women students.
7. Organisation of Legal Literacy Camps so as to make the students aware of their legal rights and available provisions.

The worthy external members expressed satisfaction over the steps taken by the institute in compliance with the suggestions made during the previous IQAC meeting.

Besides, a few more points were also discussed and raised on the spot to make the students financially literate as well as independent -

1. Tally Software for Accounting
2. Skill Enhancement Courses
3. Placement Training
4. ED Skills etc.

The meeting came to an end by thanks giving of the esteemed chairperson and also that of external members for making it convenient to be present here along with their valuable inputs in the interest of the institution. It was resolved to carry on the activities for the growth and development of the institution.
