LESSON PLAN (AEC-1)

B.A./B.COM I (SEM I) 2024-25

Name of the Assistant/Associate Professor: Dr. Satyawan Polist

Month	
	Topics
July- August	THEORIES AND TYPES OF COMMUNICATION
	VERBAL COMMUNICATION
	NON-VERBAL COMMUNICATION
SEPTEMBER	WORKPLACE AND INTERPERSONAL COMMUNICATION
	SELF AND PEER INTRODUCTION
	PARTS OF SPEECH
OCTOBER	IMPORTANCE OF LISTENING SKILLS
	TYPES AND BARRIERS
NOVEMBER	DARTS OF SPEECH
NOVEMBER	PARTS OF SPEECH
	NOTE TAKING SKILLS
December	Revision